

NEWPORT BAY CONSERVANCY
BOARD OF DIRECTORS MEETING
MINUTES

Wednesday, February 22, 2023, 5:30 PM, [ZOOM](#)

Attending:

President – Cassandra Radcliff

Board members - Mario Cuevas, Saam Shams, Julie Ferguson, Ramraghi Fuller, Cesar Gallo, Susie Onate, Taylor Sais, Stacey Tutt, Susan Jarratt, Peter Bryant

Past President – Kim Bick

Staff and guests -- Heather Cieslak

OC Parks - Derrick Ankerstar

Absent: None

5:30 Call to order/roll call: Cassandra

Approval of Minutes: November 2022 Meeting

Kim Bick moved; Susan Jarratt seconded; passed

1. Treasurer's Report: Ramraghi

Raghi presented the Statement of Activity January-December 2022. The revenue from the store is impressive. Heather needs to do the end of the year membership mailing which will be sent in the Spring of 2023. Merchandise of \$40k needs to be adjusted by \$20k for artwork sold at Plein Air. Negative income showing because revenue for services have not been billed out. Positive increases in programs, activities, and Big Canyon.

2. Operations: Heather

Heather presented the Draft 2023 Operations Budget (Internal Use Only). Budget is in line with last year's budget, except technology expenses increased due to new software (Adobe) requirements. Osprey livestream platform is budgeted for \$2k, but we may not need that. Peter Bryant estimates \$7.5k to install the Motus antennae to track migratory birds. We don't have a budget for taking over the nursery yet. Staff salary increase of 6% is under discussion. Budget for salary includes 2 new hires for mid-2023. Draft 2023 Fundraising Budget was presented. 2022 Actual fundraising was \$182,450. Estimate for 2023 is \$213,000. Budget will be emailed out to the Board for review and approved via email by Monday.

Operations report was provided by Heather ([see attached](#)).

3. Education Committee: Julie

Education Committee report was provided by Julie ([see attached](#)). Nathan was promoted so OCP will need to fill his position.

4. Diversity, Equity & Inclusion Committee: Susan

DEI Committee report was provided by Susan ([see attached](#)). Requested budget of \$5,850 for 2023.

5. Community Outreach, Website, Tracks: Cesar

Community Outreach report was presented ([see attached](#)). Phil Hughes is retiring. Requested increase in 2023 budget ([see attached](#)).

6. Research Committee: Peter

Research and Advocacy Committee report was provided by Peter ([see attached](#)).

7. Board Development Committee: Taylor

Report was provided by Taylor. We need a Board Development Chair and VP for 2024. We also need a Fundraising Chair.

8. Restoration Committee: Alys (absent)

Restoration Committee report was provided by Heather.

7:00: Adjournment: Julie moved; Peter seconded; passed

Respectfully submitted,

Susie Onate
Secretary