

Newport Bay Conservancy

November 15, 2017 Board Meeting

Muth Interpretive Center

Board Attendees: Peter Bryant, Randall English, Josie Bennett, Pam Winkler, Taylor Sais, Donna Flower, Dick Zembal, Tim Brown, Joana Tavares,

Staff Members: Heather Cieslak,

Excused Absence: Derrick Ankerstar, Ian Swift, Chris Epting,

5:30- Call to order/roll call: Peter Bryant

Quorum present, meeting proceeded.

5:35 - Approval of minutes from October August 16 2017 Meeting: Randall English.

Pam moved, peter seconded, unanimous

5:40 –Appointment and Approval of Officers. Peter

Donna nominated Peter Bryant for the office of President, Pam seconded. carried unanimous.

Dick nominated Randall English for the office of Vice President, Pam seconded, carried unanimous.

Dick nominated Donna Flower for the office of Treasurer, Randall seconded, carried unanimous.

Tim nominated Pam Winkler for the office of Secretary, Randall seconded, carried unanimous.

Committee Chairs

Randall English volunteered to take Fundraising chair

Josie Bennett volunteered to take Restoration chair

Taylor Sais volunteered to take Advocacy chair.

Joana Tavares volunteered to take Marketing Outreach chair.

Tim Brown agreed to continue as Education Chair.

5:53 - Board Development Committee – Tim

One opening remains on board, committee has identified a candidate, will be presenting for pro tem appointment during Decembers Board Meeting.

Peter Redistributed Board Matrix. Matrix listed board members and the available roles. Board members marked those roles they are interested in filling and returned to Peter.

6:05 - Education Committee Tim

City Newport Beach has not decided if will hire replacement for Michelle Clemente. Status of several programs uncertain if not replaced. EDU committee will reach out to Sean Levin (City of NB) for clarification.

Reviewed progress on several initiatives for the Muth center.

6:17 Restoration Committee – Josie (from agenda)

Josie discussed current efforts to eliminate two populations (Identified as Big Canyon and Irvine Blvd) of *volutaria* in Newport Bay.

Peter discussed developments in Big Canyon. Main points were the OTD Conservation easement and management plan and next steps with Big Canyon Restoration.

Tim suggested a good opportunity for marketing, enlist Chris Epting to write an article to publicizing the project and NBC by extension.

6:31 – Operations Report – Heather

Part time hire Hiliary Cunningham started November 3 to cover for Adelle. Hillary scheduled for 18 hours a week. Adele tentatively slated to return in late April.

SeedOC has developed a marketing plan with recommendations for the website, an online donor portal and strategy for social media. Finalized plan will be posted to google doc's when available.

Board orientation for new members will be at the Muth from 4:30 to 6:30 on December 4.

6:34 Will we hold a December meeting?

Decided enough open business to hold a Board Meeting in December.

6:31 Other Business Peter Bryant

Agenda for World Wetlands Day distributed. Topic Human Impacts on Estuaries: Sea Level Rise and Algal Blooms.

7:30 Adjournment

Randall moved to adjourn, Pam second, carried unanimous