

**Newport Bay Conservancy**

May 16th, 2018 Board Meeting

Muth Interpretive Center

Minutes

**Board Attendees:** Peter Bryant, Randall English, Josie Bennett, Pam Winkler, Derrick Ankerstar; Tim Brown; Ian Swift; Taylor Sais

**Staff Members:** Heather Cieslak,

**Excused Absence:** Dick Zembal; Joana Tavares; Chris Epting; Donna Flower; Kimberly Bick

**5.45- Call to order/roll call: Peter Bryant**

**5.47 - Minutes**

Approval of the minutes from April meeting – motion by Taylor Sais; seconded by Randall English – approval was unanimous

**5.48 – Operations Report - Heather**

The job search for the restoration coordinator has been posted to the website – we have three applications so far. Discussion on 50<sup>th</sup> Anniversary pin – decision was made to go with the clear coated pin with a gold band rather than the die cut pin. We will order 500 – at a cost of 2.25 per pin.

The Orange County Marathon was a fun event with plenty of volunteers – the board thanked Heather for all of her hard work in coordinating the day.

Discussion took place on the SOCALPAPA show which has been moved to October – a new MOU was shared for the fall show; Heather advised that the advertising budget for the show may be higher with the move to a later date.

**5.55 – Financials –**

Donna was not in attendance at the meeting but the board reviewed the financials – Tim motion to approve the financials – seconded by Derrick – approval was unanimous

**6:00 Fundraising Committee – Randall**

Discussion revolved around the upcoming 50<sup>th</sup> anniversary – several suggestions for fundraisers and/or celebrations. One suggestion put forward was a celebrity chef who might be able to cook using items found in the bay. The possibility was discussed of a raffle or silent auction to honor the bay making the event more of a marketing event. It was suggested that it might be possible to team up with Newport Harbor or OCC's culinary programs to assist in catering the event. It was hoped that we could cater to approximately 110 charging \$40-\$50 a person

#### **6:17 Board Development - Tim**

The Board has two retiring members this year – the committee has identified three possible candidates. There are 5 Board members eligible for re-election this year – the committee will be reaching out to those members to affirm their willingness to run for re-election. The annual meeting information must be mailed by October 15<sup>th</sup>. The committee also wanted to consider a change in the By-Laws to solve the overlap of Board members after the annual meeting

#### **6:20 Education Committee - Tim**

The committee met to continue its work on the topographical map for the Muth Center. With Tim out of town for June and July Pam Winkler will be acting chair of this committee. A quote has been received for the map and it is hoped that script and story boards will be available for review in June. The other goals of the committee – Community Day and the FIN program are still being reviewed and followed up on.

#### **6.45 Restoration Committee Report – Peter and Josie**

Discussion took place on the Big Canyon project as well as the continuing removal of invasive plant species. The easement is being monitored with the next monitoring being conducted in July. Drone coverage for this monitoring is still being discussed

**7.15 – Adjournment** – Tim Brown motioned and Taylor Sais seconded – unanimous