

Newport Bay Conservancy
March 20 2019 Board Meeting

Board Attendees: Derrick Ankerstar, Tim Brown, Pam Winkler, Sherry Marger, Dave Waller, Randall English, Julie Ferguson, Angie Vazirian

Visitors: Heather Cieslak, Peter Bryant

Excused Absence: Ian Swift, Kimberly Bick, Taylor Sais, Joana Tavares, Josie Bennett

5:15 – Call to Order

Quorum was not present at 5:15.

5:17 Operations Report – Heather Cieslak

Twenty new volunteers completed training on March 9th

New volunteer hours recording/tracking system in development.

Website updated and migrated to new server.

Employee handbook and other HR documents created/updated.

Postings for two Habitat restoration interns is online.

Received 2019 Boating and safety grant for \$22K.

5:20 – Education – Tim Brown

Relief Map – Map in now in place along with new monitors installed. Multiple videos can be activated by interactive touchscreen interface. New wallpaper design complete, is ready for printing and installation.

5:30 – Board Development – Tim Brown

Andy Rosentein had to resign from BDC. Need a candidate from general membership to fill role. Tim asked Board to consider possible candidates.

Became Quorate at 5:30

5:35 Approval of December Minutes. Randall English

Julie made motion to approve with attendee name corrections, Tim Seconded, passed unanimous.

5:40 – Treasurers Report Pam

QuickBooks on line version now active. Data has been migrated into application and bank statement balanced. Was able to close FY 2018. Have made two payroll runs through the on-line application.

Streamlining and recording of processes continues. New check request and reimbursements forms completed.

Was able to close 2018.

2019 Budget had been distributed prior to meeting. Pam reviewed budget numbers and took questions. After discussion Tim made motion move to approve budget as presented. Dave seconded. Approval of budget carried unanimous.

6:00 - Fundraising Report Dave Waller

Ordered run of 100 polo shirts. Primary for volunteers but will sell to public.

Holding contest for design of Earth Day t-shirts. Ordering 144 shirts.

Both polo and t-shirts will be available for purchase beginning on Earth Day.

Soliciting prizes for Earth day opportunity drawing.

6:12 – World Wetlands Day – Peter Bryant

Peter Bryant presented a report on NBC's fifth World Wetlands Day Symposium that was held on February 2 at the BBSC. Focus of 2019 symposium was the importance of wetlands to the Native American's in the region.

Sessions covered how local resources were used for food, medicine and the arts. One highlight (among many) was building a tule reed boat. The boat is now on display in the Muth along with a video on its construction and maiden voyage. Board discussed possible ways to include more on Native American culture in our educational offerings.

6:25 – Research Committee – Julie F

Reviewed proposed responsibilities for committee and 2019-2020 Goals. General discussion on plans, consensus was ambitious and will need many volunteers, may need to consider narrowing focus if not enough individuals step forward.

6:45 – Adjournment

Tim made a motion to adjourn, Derrick seconded, carried unanimously.