

NEWPORT BAY CONSERVANCY  
MINUTES, BOARD OF DIRECTORS MEETING  
Wednesday December 16, 2020, 5:30-7:00 PM, ZOOM

**Board attendees:** Julie Ferguson, Sherry Marger, Randall English, David Waller, Derrick Ankerstar, Susan Jarratt, Cassandra Radcliff, Tim Brown, Kim Bick, Ramraghi Fuller, Taylor Sais, Angie Vazarian and Josie Bennett

**Staff and volunteer attendees:** Heather Cieslak, Peter Bryant

**Excused absences:**

5:30 Call to order/roll call

5:35: Approval of minutes from the November Meeting: Josie Bennett

- A motion to approve the October minutes made by Randall and seconded by Julie; motion approved.
- A motion to approve the November minutes made by Randall and seconded by Julie; motion approved.

5:40: President's Report: Kim Bick

- Committee chairs asked to put together an outline of goals and guidelines for the upcoming year.

5:45: Operations Report: Heather Cieslak

- Naturalist Training scheduled finished with 16 volunteers completing the program.
- 2019 tax returns were filed before the 11/15 deadline.
- Received \$5,000 grant from Pacific Life.
- Mailed out end of year solicitation on 12/16.

5:55: Treasurer's Report and Finance Committee Report: Ramraghi Fuller

- Ramraghi Fuller presented the treasurer's report
- Working on closing out 2020 and completing the year end reconciliation process.

6:05: Advocacy and Marketing: Cassandra Radcliffe

- Combined marketing, outreach and advocacy efforts into one committee
- The committee is focused on RAMSAR designation efforts for UNB.

6:10: Board Development Committee: Tim Brown

- Tim presented the board development committee report.

6:15: Diversity, Equity & Inclusion Committee: Susan Jarrett

- Susan presented the DEI committee report.
- Discussion regarding adding land acknowledgement for the Bay.
- Board members asked to review DEI mission statement and give feedback before Jan board retreat.

6:20: Education Committee: Tim Brown

- Osprey webcam is up and running but there is an issue with the bandwidth that is needed to transmit wirelessly.
- Working to create a holistic interpretative plan for the Muth center.
- Brainstorming funding opportunities to improve the way that we store kayaks and organize equipment.

6:25: Fundraising Committee: Randall English

- Contacting Sunset magazine to see if there is interest in doing a follow up 50 years later piece.
- Online gift shop is doing well and hopes to improve sales next year.

6:30: Research Committee: Julie Ferguson

- Ask-a-naturalist: the phytoplankton post is now online
- Committee is interested signing up NBC for the CA Biodiversity Network.
- World Wetlands Day is scheduled for 2/6 and 2/7 and we will be partnering with Ridge to Reef program.

6:40: Restoration Committee: Josie Bennett

- Received 3 proposals for the design, planning and permitting for Phase 3 - Review committee has until 12/17 to score each proposal - will decide on a contractor by the end of this year.
- Established monthly meetings with Josie Bennett, Amanda Swanson (CDFW) and Alys Arenas.

6:50: Other business:

7:00: Adjournment

- A motion to adjourn by Randall seconded by Dave; motion approved.