

Newport Bay Conservancy

July 18, 2018 Board Meeting

Muth Interpretive Center

Board Attendees: Peter Bryant, Randall English, Donna Flower, Josie Bennett, Taylor Sais, Kimberly Bick, Ian Swift, Joanna Tavares, Derrick Ankerstar

Staff Members: Heather Cieslak,

Excused Absence: Tim Brown, Pam Winkler

5:39 Call to order/roll call: Peter Bryant. A quorum was present.

5:40: Treasurer's Report: Donna Flower

Presented Quarterly financials, Budget versus Actuals and Unrestricted P&L.

Noted our current cash position is strong.

Donna is restructuring how salaries are shown in variance report, asked for input. Peter requested more notes/explanation.

6:10: Operations Report: Heather Cieslak

Volunteer celebration upcoming on August 30.

Next naturalist class schedule begins September 6.

Jennifer Sirena was hired to run Community Days.

Chris Epting has reneged on authorship of the 50th anniversary book and has resigned from board effective immediately. Has been asked to return archival materials that were provided to him as source material. Peter will follow up with Chris to ensure materials are returned.

Cassandra Radcliff who is a NBC volunteer is also an author. She is amenable to taking up project but not as an volunteer. Annie Quinn willing to assist with editing

Taylor Sais and Kim Bick agreed to assist with review/hiring of new author, liaise with author and hold periodic review of production. Had discussion surrounding how much we are willing to pay new author. Ian Swift moved to pay whomever we hire the same amount we originally contracted to pay Chris, Kim seconded, carried unanimously.

6:30: Fundraising: Randall English

Focus of available time exclusively on 50th Fundraiser. Have secured chef Brian Husky of The Tackle Box and Top Chef. Tickets now available on Eventbrite, \$75 pp. Heather is assisting Dave with VIP list for complementary tickets. VIP's will come mainly from partner orgs. and key members/volunteers.

Tree of life donating centerpieces and decorative materials. Sponsor and donation solicitation has begun.

6:40: Education: Joanna Tavares

Relief map progress is on track to be completed by the end of the year. Voice actor auditions will be provided to NBC for selection.

Joanna discussed her vision for the curriculum that will be presented at the Back Bay Science center based on FLOW which she created for Bolsa Chica. Starting point is NBC taking over administering community day and our wanting to improve offerings. (see note new hire in Operations section) Staff does not currently have bandwidth to immediately begin implementing changes, support as a longer term goal.

6:55: Restoration: Josie Bennett and Peter Bryant

Big Canyon phase 2 design has been completed. Environment will be a natural mosaic of different habitats centered on riparian habitat. Has now been an entire year of work for design and permitting, no actual shovels in ground restoration work. Will need more grants to support restoration work, current grant application in process for National Coastal Wetlands Conservation Grant. (USF&W)

7:00: Advocacy: Taylor Sais

No new news on trash wheel.

Not getting volunteers for advocacy committee, Taylor requested adding a slide to naturalist training to help publicize, also will publish on web again. Heather agreed to follow up.

7:10: Other Topics:

Peter discussed topics being covered upcoming Tracks issue.

Peter floated idea of having standing committee to assist with events. Heather pushed back that we do not have enough committed volunteers to support. In discussion general consensus came out as good idea but committed volunteers are limiting factor.

Due to segregation of duties Treasurer cannot open and record mail. Can cause problems when board members with authority are not available to pick up/record. After discussion Ian swift moved Donna be authorized to pick up mail. Limited to Donna, not whomever is in treasurer role. Josie second. Carried unanimous.

7:20: Move to adjourn: Randall moved, Ian second, carried unanimous