

**Newport Bay Conservancy  
Board of Directors Meeting  
Back Bay Science Center  
May 18, 2011**

**1. Call to Order**

President Steve Bender called the meeting to order at 6:08 p.m. with a quorum present.

Board members present: Steve Bender, Jerry King, Lawrence Jones, Laurel Mann, Jack Keating, Kristine Simon, Rich Wang, Peter Bryant, Cathy Lam and Debbie Moore

Board member absent: Dennis Kelly, Don Krotee, Krista Sloniowski, and Mike Wellborn

Staff present: Roger Mallett

Others present: Lane Calvert, Donna Carroll, and Frances Cork

SPECIAL REQUEST: Follow up on Action Item from March 2011 board meeting. Jack Keating wants a copy of the written document from Lane Calvert about the Explorer Post Agreement.

**2. Minutes**

Motion to approve March's minutes: Kristine Simon

Second: Lawrence Jones

Vote: all in favor

**Board, Executive Director and Committee Reports**

**3. Executive Director's Report - Roger Mallett**

All acknowledged receipt of Roger's report. Report filed.

Action Items:

Jerry King offered to pay for the marketing folders as an in kind donation.

Operations and Planning Committee will be formed to review programs and volunteer capacity.

**4. Treasurer's Report (Finance Committee) – Lawrence Jones**

Lawrence agreed that the financial report is all in line with the Executive Director's Report.

## **5. Set a Date for Board Retreat – Steve Bender**

Retreat was set for June 11, 2011, but many board members are not available that date. Date will be determined after the operations and planning committee review of programs and volunteer capacity, Open Meeting, and Membership Criteria Workshop. We will be seeking a facilitator to help chair the meeting.

## **6. Open Meeting – Steve Bender**

A letter and petition was sent to the board requesting an Open Meeting with members and the board. Optional dates May 31, June 9, and June 16 are being voted on by the members who signed the petition. Deadline for voting is May 20, 2011. There will be additional opportunity to work with members at a Membership Criteria Workshop prior to the retreat, tentatively scheduled for June 25, 2011 from 1 – 4 p.m.

## **7. Membership and Volunteer Report – Cathy Lam**

7 renewals / 3 new

Working on the quarterly renewal letters in June.

Rich, Laurel and Cathy will be attending Concierge Day 6/6/11 to promote our eco-tours; kayaks and walking tours.

ACTION ITEM: Get a list of concierge we already have relationships

## **8. Research Workshop – Peter Bryant**

Birds of Concern Workshop is scheduled for June 2, 2011 at 6:00 – 9:00 a.m. Four speakers will talk about local birds; cactus wren, snowy plover, least Bell's vireo and burrowing owl.

Purple Sea Urchin is the hour lecture scheduled for August at the IC.

Migrating Birds will be the theme in October at the Symposium

ACTION ITEMS: Ideas for Symposium contest and schedule a special planning meeting for October Symposium.

## **9. Watershed Government Relations – Jerry King**

Jerry King appointed to the City of Newport Beach's Tidelands Committee – Team includes Mayor Henn, Nancy Gardner, and Ed Selich.

Other activities include;

- County of Orange Watershed Committee, both the North and South Sections
- Southern California Coastal
- Coastal Coalition Committee of the County
- City Council Tidelands Committee: Advisory Council appointment of J.King in May
- Chamber of Commerce Marine Division Committee
- Member of the State Water Resources Water Planning 2013 for the areas of watershed
- CNB Harbor Resources Harbor Committee
- Near Coastal and Recreational water issues
- Coast Keepers meeting planned with Jack and Jerry

### **10. Public Relations Report - Kristine Simon**

Facebook “How to” Document distributed to all board members.

### **11. Senior Outreach/HOA Report – Jack Keating**

Holly Fuhrer’s Powerpoint of Birds of the Bay was a big hit with a group of 25 Corona del Mar residents.

The East Bluff HOA is a success and the template for future HOA relationships. The HOA East Bluff is now seeking advice on invasive plants and restoration, and is concerned there are no restoration activities in Big Canyon.

ACTION ITEM: Give HOA leads to Jack.

### **12. Non-Agenda Items:**

- Bylaws - Peter Bryant  
One more committee meeting and draft should be ready for the next BoD meeting to bring to the board for vote
- Marketing Update – Rich Wang  
One of the partners of OC Media attended the March Associate Training class and has decided to work with us pro bono. They have created a video of Earth Day and want to be more involved.

### **13. Meeting Adjourned – Steve Bender**

Motion to adjourn: Peter Bryant

Second: Debbie Moore

Vote: All in favor

Meeting adjourned at 7:14 pm

Minutes recorded by Kristine Simon