

NBNF

**Board Meeting Minutes
March 24, 2005**

Members Present: Jack Keating, Regina Fodor, Tom Mooers, Dennis Baker, Wendy Hirdler and Paul Kuhn

Staff: Roger Mallett

I. Meeting called to order by Vice-President Regina Fodor at 6:30 PM

II. Approval of meeting minutes –March minutes are tabled until April meeting.

III. Executive Directors Report - Please see Directors Report.

Roger proposed we hire Donna Carroll as a part time executive assistant for three months at 40 hours per month. Donna would assume the part time executive assistant and remain as part time accountant at 40 hours per month.

Dennis' Motion #1 – We authorize Roger to hire a part time executive assistant for a three month renewable term and to create a written agreement specifying payment and job description. Seconded and Approved.

Dennis Motion #2 - Form a fundraising committee (Roger, Regina and Dennis) to review budget and funding sources for NBNF staff. Seconded and. Approved

Regina asked about the Robinson Memorial and fundraising events. She mentioned donor recognition because we will be unveiling the Robinson Memorial. She would like to have a more detailed plan and form a committee.

Regina offered as her Board Initiative to get a fundraising/donor outline by the end of June. We will table it for now and review at the April board meeting.

IV. Accountant's Report – Donna is not present. Roger added we received an additional \$2,500 from the luncheon in February.

V. Treasurers Report – Tom said there is nothing to report. There are still questions on restricted and unrestricted funds. He will meet with Donna regarding the accountant's report.

VI. Advocacy - Dennis passed out a draft letter to Senator Kuehl supporting SB 153, Senator Chesbro's Clean Water, Clean Air, Safe Neighborhood Parks and Coastal Protection Act of 2006. This letter will be sent to Sub Committee and copied to Senator Kuehl's office. NBNF is in favor.

Jack's Motion – We are in favor of SB 153 and send the letter. Seconded and Approved

Dennis mentioned a second letter in support of SB 658 Coastal Environmental Motor Vehicle Mitigation. This could be a controversial letter and it would be sent to the same committee as the first letter. Dennis proposed he could write a better draft and email it to the board as this letter must be in to the sub- committee by March 28th.

VII. Nominating Committee – Paul announced we may have a possible addition to our board. Jacquelyn Dillman, she has lived in Newport Beach for 15 years. She has a strong interest in the bay and she is very interested in fundraising.

Dennis' Motion – Invite Jacquelyn to join board at her earliest convenience. She will commit to one day naturalist training before the April 21st board meeting. Seconded and Approved.

VIII. Bylaws Committee – Dennis asked that our future agenda should have a Bylaw Committee.

Jack's Motion – Create a standing bylaws committee. Seconded and Approved

IX. Key Board Initiatives –

Robinson Memorial – Dennis said he has not heard back from Jim Cokas yet. Ron Yeo is ready to get started. Jack suggested a budget of for \$50,000. Dennis will let Ron know and tell him to stay within this budget.

Corporate Membership Luncheon- Roger said we are up to \$15,000 as of March 24th. Our goal is \$25,000. All board members need to contact their designated people and have answers back by April 21st board meeting.

I.C. Capital Fund – Jack said he wanted the 10/10 percentage arrangement with the county and thinks it is supportable. Regina does not agree with proposal. She said most organizations charge a 5% overhead as quite a few donors will not want to give money to us if majority of monies do not go directly to "cause". Regina suggested looking at what other institutions are doing.

Roger asked that we move this issue outside of this meeting and into the fundraising committee meeting. This was agreed.

Back Bay Science Center – Jack said Gus represented NBNF at a meeting the City of Newport Beach had Tuesday, March 22nd. It was regarding a study on sphere issues. The city wants to have influence on areas that are related to or have some affect on the city, including the airport and the Upper Newport Bay. Gus spoke in strong support of the City proposal.

X. Board Initiatives – Roger would like to have “Liaison” board initiatives coordinated through the advocacy committee (Jack and Dennis) and other board initiatives treated as “Project Initiatives” reported on by the initiative champion. Jack and Dennis will circulate a list of “Liaison” board for which a board volunteer is sought. Gus will do the same on “Project Initiatives”. Roger would like board agenda standardized accordingly.

Motion – Move to standardize agenda for any further board meetings. Seconded and Approved.

Restoration Team Budget Request - Jack said we need new tools for the restoration team. He would like permission of board for \$1,000 for new tools. Seconded and Approved.

XI. Meeting Adjourned: 8:55PM

Respectfully Submitted,

Wendy Hirdler