

Newport Bay Naturalists and Friends
Minutes
Board of Directors Meeting
18 January 2007

1.0 Opening. President Fodor called the meeting to order at 6:10 PM at the Newport Beach Public Library. Present were Regina Fodor, Dennis Baker, Jack Keating, Tom Mooers, and Carol Starcevic, Dick Watts. Also present Roger Mallett and Donna Carroll.

2.0 Approval of Minutes. MSP to approve the minutes of the 10/30/06 meeting as distributed with the following addition. Add to 6.0 "Project to go before the Coastal Commission in January."

Action: Minutes as amended to be filed.

3.0. Election of Officers. MSP to elect the following officers for the 2007 year: President: Dennis Baker; Vice-president: Jack Keating; Treasurer: Tom Mooers; Secretary: Dick Watts; and, Immediate Past President: Regina Fodor.

Action: Officers immediately took office.

4.0 Restoration Team Report. Jack reported:

.1 Vista Point Project cannot proceed without permit. The original permit (1985) cannot be found. It was thought the work was done by Boy Scouts.

Action: None. Information only.

.2 Big Canyon Project is being done by WRC Contractors who will do detailed engineering and permits. Jack indicated he had spoken in favor of reducing the scope of the public amenities and the closure of Back Bay Drive to automobiles from Big Canyon to Eastbluff Drive. . Please note that Jack spoke as an individual and not as a member of the Board of NBNF.

Action: None. Information only.

.3 Jack Keating is the NBNF representative on the Restoration Team (a group empowered by the Management Coalition) and only speaks for himself. Discussed process to get membership input and the position of the Board on Big Canyon Restoration Plan. Suggested there is a need to find out CNB position.

Action. Jack to chair a group to come up with a position for discussion/action at the 8 February meeting of NBNF. Dennis to find out position of CNB.

5.0 Accountant's Report. Donna had distributed the reports by e-mail. There were no questions.

Action: File for audit.

6.0 Financial Committee Report. Tom reported the committee, particularly Dave Gelt, is still working on a letter of intent to be used between NBNF and different agencies regarding fundraising and spending. Discussed earmarked funds to CDs.

Moved by Tom, seconded by Regina for Tom and Donna to examine cash reserve accounts and, if feasible, to place cash in CDs not to exceed six months. Motion passed.

Action. Tom and Donna to carry out motion.

7.0 Fund Raising Committee Report. Regina reported:

.1 It appears impossible to meet the time line for fund raising and opening of BBSC due to various delays. Regina would like to see this process and establish a new time line.

Action. Regina will review process and develop new time line.

.2 Regina reviewed a letter she received asking why volunteers did not receive the same recognition as donors.

Action. Referred to the Executive Director.

8.0 Executive Director's Report. Roger had distributed the report through e-mail.

.1 Corporate donors program is being reviewed, issues still remaining regarding raising funds for the BBSC. NBNF does not want to lose contact with unrestricted donors. Believe can restart fundraising. Donna indicated her donor list was old and a new one is needed. Roger suggested we consider a Winter Walk on Back Bay Drive with some corporate members, all Board members and naturalist guide to be followed by refreshments at the Back Bay Café.

Action. Donna will send donor list to Board members.

9.0 Advocacy Report. Dennis reported that the CNB had received \$800,000 for the construction of an administrative wing at BBSC. It is on the CNB Council's Consent Calendar for the next Council meeting. It was noted that NBNF was listed as a partner which is another positive.

Moved by Jack, seconded by Regina, to send a letter to the CNB Council in support of the staff recommendation to accept the funding and to encourage all B/D members to e-mail the Council in support. Motion passed.

Action. Dennis will send the letter.

10. Board Development Report. Jack reported:

.1 Councilwoman Nancy Gardner is on the Executive Watershed Committee and that is a positive for Back Bay. Elleen Takata has moved on to be an aide to Supervisor Pat Bates.

Action. None. Information only.

.2 Dennis requested approval to put a request for volunteers (including Board members) in a CdM homeowners association website.

Moved by Tom, seconded by Jack, to approve building awareness for volunteers. To include approval to put notice in CdM homeowners association website. Motion passed with one abstention.

Action. Dennis will write and submit draft for insertion on the website.

.3 Several names were suggested as possible B/D members as the general feeling is there should be a larger Board of Directors. The process was discussed.

Action. Jack & Regina will follow up.

.4 The process for selecting new B/D members was discussed. A "prospective member" package is given to each prospective member and, after committing to become a Board member, is interviewed by a Board Committee and the President. Package needs updating.

Action. Regina will have updated package at next Board meeting.

11.0 New Business.

.1 Jack asked for the status of the 2005 and 2006 Annual Reports as required by NBNF Bylaws. Donna reported the 2005 financial statement is available but the Annual Report was not distributed for lack of the text normally provided to describe accomplishments,

donors, etc. After discussion, it was decided the 2005 Annual Report would consist only of the financial statement and the 2006 Annual Report would be completed as soon as possible.

After discussion, Tom moved, seconded by Regina, to finalize the 2005 annual report and prepare a 2006 annual report. Passed

Action. Donna to prepare finalized 2005 annual report and 2006 annual report

.2 Jack asked for clarification on exactly what position NBNF expects the CNB to take regarding CRMP and BBSC planning and implementation.

After discussion, Tom, seconded by Regina, moved it to clarify NBNF position to CNB as follows:

- a) Immediately start CRMP; b) focus on secondary curriculum at BBSC; and c) fund and staff Reserve Manager Position.

Action: Dennis to write letter to CNB conveying NBNF priorities.

12. Adjournment. Meeting adjourned at 8:35 PM

Respectfully submitted.

Date Board Approved: 3/15/07

Dick Watts, Secretary