

## **Newport Bay Naturalists and Friends Board of Directors Meeting**

**Date:** January 19, 2006

**Location:** The Bluffs Clubhouse, Newport Beach, California

**Members Present:** Regina Fodor, Jack Keating, Tom Mooers, Pam Ryan, Carol Starcevic and Paul Kuhn.

**Staff:** Roger Mallett and Donna Flower-Carroll

**Guests:** Naturalists Sylvia Marson and Lori Kiesser

1. **The meeting was called to order** at 6:06 P.M. by president Regina Fodor.
2. **The minutes** of the October 20<sup>th</sup> meeting were approved. There was no quorum at the November meeting and there was no board meeting in December.
3. **The Executive Director** (Roger) reviewed pending and past grants. An Earth Day event meeting will be held soon, when Rita McCoy and Sue McIntyre are available. Pam indicated that she would like to get some Marriott employees involved as volunteers. A discussion was held about the widespread distribution of *Tracks* to the neighborhoods and the fact that this resulted in only five new members. The Fund-Raising Committee will review our distribution policy.
4. Donna presented the **Accountant's Report**, which had been previously E-mailed to the board members. Cash flow and budget matters were discussed and referred to the Finance Committee for review and report.
5. **The Treasurer's Report** (Tom with the help of Donna) discussed five points:
  - 1) We need to create gift agreements with budgets for all restricted funds which we receive in the future.
  - 2) We need to agree on the amount of administration fee on these funds. This will probably be 5% and will be mentioned in the gift agreement.
  - 3) The degree of donor recognition should be appropriate for the amount of the gift.
  - 4) Accounting policy is being reviewed regarding interest earned on restricted funds.
  - 5) Funds for maintenance of the Donor Wall were discussed and cost for adding donor names needs to be reviewed.
6. **The Fundraising Committee** reviewed 2005 gifts and will provide an update at the next board meeting, of who will be invited to the donor recognition luncheon. The date of the luncheon has been changed from March 1<sup>st</sup> to an undetermined date in May or June. The choice will need to be reviewed with Pam Ryan, who will be hosting the event with the Marriott.

An update of the Vista Point fundraising was given by Regina Fodor, who will send the information received from Ralph Clock, Project Manager, to the board.

7. **The Advocacy Committee** (Jack) informed us that a horse arena has been proposed to be built on County flood control property near the back bay reserve. An application made by a homeowners group with support of the city of Newport Beach is pending before the Coastal Commission. Concern was expressed by several board members and guests, Sylvia and Lori, that this facility could have a negative impact on Newport Bay.

A **motion** was passed that Jack Keating will head a committee to investigate the possible impact of a horse arena and report back to the board with a recommendation of possible action by the board. Rosemary Flynn will be working on this along with Sylvia Marson and Jack.

8. **The Board Development Committee** ( Jack) reported on a few prospects for possible board membership.

9. **Proposed Back Bay Management Changes** were discussed. Each member and guest was asked to share his impression of the general membership meeting held on January 12<sup>th</sup>. The consensus was that communication with the general membership needs improvement. We all need to be aware of the problems the back bay faces and alternative solutions.

**A Motion** was passed to form a joint committee, consisting of Roger, Jack and Regina and three at-large members from the Naturalists and Friends. The charge of this committee is to do fact finding regarding management and communication and present their findings to the general membership meeting on March 2<sup>nd</sup>.

**A Motion** was passed to authorize Jack to discuss the transition of the Back Bay Science Center between the City of Newport Beach and the state Department of Fish and Game. The role of NBNF in facilitating this will be discussed. Educational courses and water tours are currently scheduled and access to Shellmaker Island through Fish and Game needs to be confirmed.

**10. New Business:**

Sylvia mentioned a fund-raising opportunity of selling ice cream at a future swap meet. The suggestion received a favorable response. It was suggested that Rita McCoy explore this possibility with prospective volunteers.

The next board meeting will be held on February 16<sup>th</sup> at The Marriott Suites, courtesy of Pam Ryan.

11. The meeting was adjourned at 9:15 P.M.

Respectfully submitted,  
Paul R. Kuhn, M.D., Secretary