

**NBNF
Final
Board Meeting Minutes
February 17, 2005**

Members Present: Gus Chabre, Jack Keating, Carol Starcevic, Regina Fodor, Tom Mooers, Dennis Baker, Wendy Hirdler and Paul Kuhn

Staff Present: Roger Mallett and Donna Carroll

I. Meeting called to order at 6:40 PM

II. Approval of meeting minutes – November, 2004 and January, 2005 meeting minutes were approved.

III. Treasurers Report - Tom Mooers introduced Mitch Morrison. Mitch presented how he could help us as a non profit with donor gift giving and non profit estate planning. He suggested an advanced stewardship workshop to explain charitable trusts and gift annuities. The workshop would be for potential donors to be educated regarding different options in gift giving.

Roger mentioned that he would like a workshop before June. Tom said, he and Regina have a meeting with the Orange County Community Foundation. This could be an effective way of getting a planned gift giving program.

Regina asked about a prospect list for a possible workshop.

Accountant's Report- See report previously distributed by Donna.

IV. Executive Directors Report – Please refer to Executive Director Report previously distributed.

Roger would like to propose hiring an executive assistant within the next 60 days. Roger will return with a proposal for a staffed office.

Events -Roger said the upcoming Earth Day Event is going well and he also said that SOCALPAPA would like to do another event as well.

There was a motion to have a SOCALPAPA Event in the fall. Approved.

Management Coalition – See report.

Membership – Corporate membership is looking good. Individual membership we will send out a reminder for those who have not donated as yet.

Education – Nothing to report.

Restoration – Jack said it was a good meeting and minutes will follow

V. Advocacy - Dennis passed out a letter in supporting LA- 3 dredging designation site.

Motion to approve the letter. Approved.

Dennis passed out a second letter in support of IRWD groundwater and surface water improvement. This letter is to be sent to Feinstein, Cox and Hopson.

Jack would like to see additional language that emphasizes the importance of the Army Corp of Engineers Ecosystem Improvement Project.

Motion for Dennis to send letter without approval of the board. Approved.

VI. Key Board Initiatives –

A. Robinson Memorial: Jim Cokas has not sent in the invoice for the memorial as yet. Ron Yeo is aware that we are ready to get the project started. Dennis Baker will follow-up.

B. Expanded Board –Paul said, due to all of the recent rain, he is working on wilderness tour for late April or early May. Most likely it will be on a weekend.

C. Gus said the Irvine Company sponsored event went well. Roger would like status on the attendees and non attendees and he would like the board members to follow up and report status of each person invited. The goal was to get \$25,000 from the event and currently we have \$5,000 in hand.

Packages are being sent to the people who could not attend. Roger requested, when board members contact prospects, please report back to Roger via email as to the outcome of the contact.

D. I.C. Capital Campaign – Nothing to report.

VII. Action Items –

Items to add: Recurring board initiatives

Roger would like to make tasks or projects more specific and which board member would like to accept the project or task. There is a need to prioritize initiatives. Roger suggested the board should prioritize the projects or tasks and email their list to him before the March board meeting. Due by March 7, 2005.

IX. Meeting Adjourned –8:40 PM

