

**Newport Bay Naturalists and Friends
Board of Directors Meeting
Back Bay Science Center
December 16th, 2010**

1. Call to Order

Vice-President Peter Bryant called the meeting to order at 6.00pm.

Board Members present: Peter Bryant, Lawrence Jones, Kristine Simon, Jack Keating, Blake Anderson, Michael Wellborn, Krista Sloniowski, Dennis Kelly, Howard Cork, Don Krotee, Cathy Lam.

Board Members absent: Steve Bender, Jerry King, Richard Wang, Laurel Mann.

Staff present: Roger Mallett, Donna Flower-Carroll

2. Minutes

The minutes for the November 18th meeting are awaiting final revisions. Approval was held-over pending finalization.

3. Finance and Executive Director Reports

The Accountant's report was reviewed.

The report was accepted, but Jack Keating noted the Unrestricted Cash flow should be reduced by \$5000 resulting from a reduced pledge of a major donor.

Actions:

1. Don Krotee to follow-up on Donna Kendall donation.
2. It was noted that a strong follow-up on all donors is essential.

Executive Director's Report was reviewed and accepted without questions.

4. Board Retreat

The dates were confirmed as 22nd/23rd January. Venue will be the Duck Club, San Joaquin Ponds.

An outline planning process was briefly discussed. Kristine Simon noted one pre-requisite was to bring new Board members up to a good level of understanding of NBC's work and operating context prior to the retreat.

It was noted that the President had called a follow-up planning meeting for 9:00 a.m. December, 17th involving himself, Jerry King, Howard Cork and Peter Bryant. Kristine offered to join.

Cathy Lam offered to make lunch arrangements.

5. New Business

Symposium: Lawrence reviewed the feedback from the Celebrity Species Symposium. It was generally agreed this had been a very successful event, and should be repeated in 2011.

Logo Competition: Roger provided the results of the voting, from which the "reversed" Heron logo had emerged the winner. Motion to move forward with the design was moved, seconded and unanimously agreed.

Wildlife Guides: Peter Bryant circulated a draft bird guide specific to Newport Bay. This could provide a model which could be replicated for other wildlife and plant species. Dennis Kelly offered to help on a marine species edition.

There being no other items, the meeting was duly adjourned at 6:35 p.m.

Next Board Meeting will be the Board Retreat, January 22nd/23rd.

Minutes approved at the February 16, 2011 Board Meeting