

**NBNF**  
**Approved Board Meeting Minutes**  
**April 21, 2005**

**Members Present: Jack Keating, Gus Chabre, Regina Fodor, Tom Mooers, Paul Kuhn, Carol Starcevic**

**Directors Absent: Dennis Baker and Wendy Hirdler**

**Staff: Roger Mallet, Donna Flower-Carroll**

**I. Meeting Called to order by President Gus Chabre at 6:45PM**

**II. February Meeting Minutes remain unapproved**

March Minutes approved as corrected.

Jack stated the Board had earlier agreed to send approved minutes to Board members, paid staff and to all Government Agencies: Donna Furgeson, John Scholl, Joannette Willert, Brian Shelton and Matt Yurko. Carol will send to Wendy the emails for all of the above mentioned people.

**III Executive Director Report**

Roger reported that the plaques, costing \$60 each, will be delivered to new corporate Members

The donor database will be ready for Board review by about May 5<sup>th</sup>.

**III. Accountant's Report**

The question of insurance coverage was raised by Gus in regard to coverage for "errors and omissions" as well as liability. Board members are asked to consult the section in the Board Handbook and Tom will report next month on the coverage.

Gus questioned the "donations receivable" line in the report and Donna explained that a gift is entered in its entirety the year it is pledged, although it could be payable over multiple years. The outstanding pledges were discussed and it appears that Fletcher Jones, IRWD and LSA are delinquent in fulfilling their pledges. Starbucks also pledged to the 2003 Cleanup Day and has not fulfilled its pledge. Jack is taking action to clear up the delinquencies.

The cash flow appears to be good, and a sales tax payment of about \$3500 will be made in July.

**IV Treasurer's Report**

Tom reported that there is outstanding debt and that we need a process of either letters or phone calls to request that these non-payments of pledges be made. Fletcher Jones was one such case and it was decided that in spite of the negative reply to our request for corporate membership, they should be approached again.

Tom said that he had been planning to meet with Donna and will do so during the next month to get a firm understanding of what pledges are outstanding.

The case of Ford Motor Corporation, Corporate Office, was discussed and mentioned that we are holding funds from three years ago and we can not redirect the use of these funds according to Bob Tarleton of Ford.

Jack requested that we look into a means of investing these funds for a higher return, although they may be short term. Tom will report back on this for the next meeting.

#### **V Advocacy Report**

The report was not given as Dennis was not present.

#### **VI Nominating Committee Report**

Paul said that the new Board member Jacquelyn Dillman will be present at the May Board Meeting and he will introduce her to us at Earth Day as she will be selling tickets to the Opportunity Drawing.

Paul asked for the best dates for all board members to walk and visit the IRLT with Mike O'Connell who will be our guide. Paul will report back on which Sunday in June is the best for Mike.

#### **VIII Bylaws Committee**

As there is not yet a standing committee, there was no report. Jack mentioned that Bob Nichols would like to be on the committee. Gus said that he would look up the bylaws and report back on how they needed to be amended as he felt that we were not following the procedure for nominating new members who should be all nominated for the annual meeting at the end of the year..

Discussion ensued on how other organizations amend their bylaws and that an attorney is helpful in conducting this process. It was mentioned that perhaps we should seek a new board member who is an attorney.. Paul will report back on this.

#### **IX Key Board Initiatives**

Gus will review the most important or urgent initiatives this week and will send out this list and Board Members can request to be assigned to the initiatives that interest him or her most.

Corporate Membership Luncheon: All Board Members are asked to update Roger on their prospects, even if they have not succeeded in bringing in the membership. It is important to track the process and Roger will do so by entering it in the database. Jack mentioned that he has two or three outstanding and Carol Hoffman has about 10. Carol Starcevic had several others. Tom has a client who would like to tour the IC and may be interested in membership. Roger took the GM of the Marriott for a tour today. Bauer Jaguar asked if they could display cars in the parking lot of an event at the IC if the car had the sign on it stating that the dealer is a corporate member of the IC. It was decided that Joannette should be consulted. The issue should be discussed with all of our

government partners. The larger question of donor recognition was brought up and felt that a discussion needed to take place with all the government partners about this.

The IC Capital Campaign had nothing to report.

Back Bay Science Center- The City of Newport Beach will be updating the City Council this coming Tuesday about the current status of the BBSC. The Jack reported that the City has bridged the funding gap and wants to have the bid package out before July 1. Jack noted that the County water lab would leave Shellmaker Island unless the bids are out. This is a \$1.6M fund that is in question as the county supervisors are going to put the funds to another use unless they see that the building of the BBSC is a reality.

This is about 30% of the total cost of the building that is at risk.

The federal funds that have been committed are \$1M with the caveat that construction must be started by September 05.

**X New Business**

There is nothing to report.

**XI Meeting Adjourned: 8:05**

**Respectfully Submitted,**

**Regina Fodor**