

Newport Bay Conservancy

Board of Directors Meeting

Back Bay Science Center

Jan 18, 2012

1. Call to Order

President Debbie Moore called the meeting to order at 6:10 pm with a quorum present.

Board members present: Steve Bender, Rita McCoy, Laurel Mann, Jack Keating, Peter Bryant, Debbie Moore, Holly Fuhrer, Peter Fuhrer, Ray Williams, Cecelia Patterson Catherine Hollinger and Anthony Christopher.

Board member absent: Dennis Kelly, Kristine Simon and Robert Ellis.

Staff present: none

Others present at Open Meeting only: Donna Carroll and Betsy Flynn

6:10 to 7:00 pm closed session

1. Open Meeting – Debbie Moore

Debbie announced that regretfully we have had to discontinue with Roger Mallett's services as Executive Director due to Budget constraints. Roger will now act temporarily as Watershed Coordinator which is a fully funded position and also support specific grant funded projects.

At her first meeting as our president Debbie set out ideas about how to hold a meeting:

- Have fun
- Focus on Bay, Board notebook
- Request to members to join committees
- Build bridges with other agencies
- Restore Management Coalition

2. Code of Conduct review – Ray Williams

Ray handed out his committee's thoughts about a better Code of Conduct and a Sample Code. He asked for comments by January 25, 2012.

3. Secretary Report Minutes and Newsletter discussion – Rita McCoy

No minutes from November 16, 2011 meeting were available.

Rita agreed to start a newsletter to be called Back Bay Bytes replacing the Clapper Rail Mail. She invited the board to contribute. Rita also agreed to handle the calendar for 2012. This Calendar has been published and will be revised as symposium information becomes available

Board, Executive Director and Committee Reports

4. Executive Director's Report

Report distributed to members No action taken on Executive Director specific requests for two approvals

5. Treasurer's Report (Finance Committee) – Cecelia Patterson

Cecelia reported that we are still in bad shape financially. Last year's financials are not completed. At this time there isn't a budget for 2012 and this need to be worked on at the retreat. Jack mentioned our ten-year plan to be reviewed at the retreat including "What we do and why we do it." We'll look at what we have done in the past, what worked and what didn't.

5. Set a Date for Board Retreat – Debbie Moore

Retreat was set for February 25, 2012. Several locations were discussed. Debbie gave information on two possible facilitators for the retreat - the Olin Group and Janine MacDonald with J9 Leading Solutions LLC.

7. Membership and Volunteer Report – none

8. Research Workshop – Peter Bryant

Peter is working on two workshops for 2012. One will study bivalves in the Bay and their current health.

9. Bylaws – no report

10. Marketing and Public Relations - Anthony Christopher

Anthony reviewed the work done so far by the AD02 group and invited comments from the board.

11. Planned Giving – Laurel Mann

Laurel is checking on the idea of inviting possible donors to a tea (to be held at the IC) and having an estate planner give a talk.

12. Donor Development - Steve Bender

Steve is contacting a number of corporate donors

13. Education – Donna Carroll for Dennis Kelly

Committee has had two meetings and new Board member Robert Ellis has met with Robin, Patrick and Roger individually to introduce himself and discuss programs. A summary sheet of all Bay programs NBC is involved with and how they are integrated with our partners was prepared and distributed.

Sharkmobile – Robert is tasked with getting college students to volunteer, Donna and Robert will revisit and update the previous program and coordinate with Patrick to schedule schools when the Sharkmobile is complete. At this time the Sharkmobile is on hold.

Robert and Jo Wu are co-chairs of the science club at Fullerton College. They have developed a program called SWIFT (Scientific Weekend Investigations and Field Training) whereby students commit to hours of field training leading to a Certificate of Completion. The goal is that the idea of working with a college research professor such as Peter Bryant would encourage them to participate and continue volunteer internships. A flyer to recruit students is being prepared for Peter's guidance and approval.

14. Non Agenda Items

It was suggested that various board members contact our partners to ask how we are doing and what we might be doing better. The following people volunteered:

DFG - Peter's Bryant and Fuhrer

OC Parks - Steve Bender

City of NB - Ray Williams and Debbie Moore

CCC - Holly Fuhrer and Rita McCoy

OC Health Care - Jack Keating

15. Meeting Adjourned - Debbie Moore

Motion to adjourn: Peter Bryant

Second: Steve Bender

Vote: All in Favor

Meeting Adjourned at 8:30 pm

Minutes recorded by Rita McCoy

