

Newport Bay Naturalists and Friends  
Minutes  
Board of Directors Meeting  
16 August 2007

1.0 Opening. President Baker called the meeting to order at 6:30 PM at the Newport Beach Public Library. Present were Dennis Baker, Carolyn Kraber, Jack Keating, Regina Fudor, Tom Mooers, Matt Yurko, and Dick Watts. Also present: Roger Mallett and guest Rita Goldberg.

2.0 Approval of Minutes. Moved by Dick, seconded by Jack to approve the May 24, 2007 Board minutes as distributed. Motion passed.

Action: File

3.0 Accountant's Report. The accountant's report was received as distributed.

Action: File for audit.

4.0 By-laws Committee Report. Jack stipulated that by-law revision is unnecessary this calendar year.

Action: None. Information only

5.0 Strategic Decision and Partner Policies Confirmation. All Board members had approved these two policies electronically. Moved by Dick, seconded by Jack to confirm the action. Motion passed

Action: the Board will post Policies on the web site and implement.

6.0 Board Development Committee Report. Jack reported an interview meeting by the committee with Matt Yurko and the committee's recommendation to appoint him to the Board immediately. Moved by Jack, seconded by Dick to immediately appoint Matt to the Board. Motion passed.

Action: Matt is now a voting member of the Board. Welcome Matt.

7.0 Executive Director's Report. Roger's Executive Director's report was received. He noted that the February Budget had not been approved.

Action. 2007 Annual Operating Budget will be submitted by Executive Director for approval at September Board meeting.

7.1 Capital Budget. Discussed status of Capital Campaign Funds expenditures. The County and DFG have not approved the MOUs. Moved by Tom, seconded by Regina that capital campaign funds be frozen until agreement has been reached between Orange County, the Department of Fish & Game and NBNF with the exception of \$2,500 for the aquarium at BBSC. Motion Carried

Action: Inform Donna. Wait for response from County and DFG.

8.0 Business Plan. (Dated 4/13/07) Roger indicated the Board had approved the Plan in principle. He has developed a Strategic Plan (Dated 6/20/07) which has

been posted on the Web for comment. Receiving no comments, it is assumed to be approved.

Action: Implement.

#### 9.0 Fundraising Committee Report. Regina:

9.1 Requested input regarding the Fundraising Committee Operation Guidelines and Staff Responsibilities (dated 8/16/07) distributed by e-mail.

Action: Provide input to Executive Director

9.2 Requested formal thank you letter be sent to Gus Chabre if one has not already been sent.

Action: Dennis will follow up.

9.3 Suggested a list of talking points be developed for individuals to use as fund raising points when contacting prospective donors.

Action: Regina and Roger will develop

9.4 Indicated she would be resigning from the Board, as she will be going out of the country.

Action: Find a new Fundraising Committee Chair.

10.0 Status of MOU. No MOUs have been signed between the County, NBNF and DFG. Moved by Jack, seconded by Regina that no fundraising be implemented and no funds expended for the BBSC until a MOU is agreed upon.

Action. Implement.

11.0 IC Status. Jack reported very active participation in planning for revision of displays and the theater. Butterfly garden coming along. The donor of the Butterfly Garden is considering a \$23,000 structure to shade the garden.

Action: Continue.

12.0 Education Team/Program Group Report. Roger reported the team is trying to get together with the BBSC Program Group. DFG feels the survey taken, which showed science teachers in favor of a 6-grade to college level curriculum, is not accurate because the survey did not go to all teachers.

Action: Keep trying

13.0 Restoration Team Report. Jack indicated information was in the Restoration Team minutes distributed by e-mail.

13.1 Vista Point project is getting closer to implementation.

Action. None. Information only.

13.2 Big Canyon Project. Discussed if Board had taken a position since input has been provided to the City. The Board has not taken a formal position

under the Strategic Decision Policy. Moved by Jack, seconded by Carolyn to prepare a letter to the City of Newport Beach our approval of the Big Canyon Plan. Motion tabled until next meeting.

14.0 Strategic Decision Policy Implementation. Tabled until next meeting due to time constraints.

Action: Put on next month's agenda.

15.0 Board Meeting Schedule. Discussed need for monthly meetings. Agreed present situation was unique.

Action: Hold monthly meetings until not needed.

16.0 Ten Basic Responsibilities of Non-profit Boards. Tabled until next meeting.

Action: None. Put on next months agenda.

17.0 New Business/Future Agenda Items. Future Agenda items were: Budget; Fund-raising Chair; Tabled items.

Action: Put on next month's agenda.

18.0 Adjournment. Meeting adjourned to Executive Session to discuss staffing at 7:59 PM.

Executive Session. Executive Session ended at 8:45 PM. No action taken.

NEXT MEETING WEDNESDAY, 19 SEPTEMBER 2007 Note change of day.

Respectfully submitted,

Approved by the Board 10/18/07

Dick Watts, Secretary