

MINUTES  
NEWPORT BAY CONSERVANCY BOARD OF DIRECTORS MEETING  
May 18, 2016.

Attending: Board members Tim Brown, Peter Bryant, Frances Cork, Donna Flower, Liz Flint, Nancy Gardner, Molly Stallcup, Ian Swift, Danielle Zacherl--(excused Dick Zemball); Past President Peter Fuhrer; Operations Director Heather Cieslak; guests Howard Cork, Jack Keating

Meeting called to order at 2:05.

**Presentation:** Victoria Torres of OneOC did a presentation on fundraising. She stressed the stages of a board, suggesting the NBC board is moving to the mature stage. She shared information on who gives and the role of the board in fundraising. There was some discussion of a development director. The main emphasis was that the entire board needs to be involved, not just the Fundraising Committee. She suggested there were training resources for board members.

**Consent Calendar:** Everything was removed from the Consent Calendar. In the future, all committee reports should go to the secretary by the Friday before the meeting. These will be sent out with the agenda and will be approved, meaning deemed as read, by a single motion. Any item can be removed for further discussion. The minutes and the treasurer's report will not be part of the consent calendar but will be separate items.

**Committee Reports:**

\***Board Development**--substitute Howard Cork's name as a member instead of Donna Flowers.

\***Fundraising:** This will be discussed more completely at the next meeting. The midyear fundraiser will feature education. Contact names should be sent to Heather.

\***Grants:** the subcommittee meets monthly and wants to be more active in three areas: education programs, restoration and core support which would include a development director. It was decided to wait until next month's fundraising discussion before deciding whether to pursue an agrant for a development director. A job description would be helpful to the discussion. The subcommittee is working on identifying specific funders. Heather will submit the Marisla and Title 1 applications. An application for \$7500 has been submitted to Schneider Electric.

\***Restoration:** Danielle thanked Frances for the update on all work done on Bayview project. As part of the overall plan for the bay, Danielle is looking for GIS resources to map vegetation around the bay as has been done in San Diego. For the Big Canyon project there will be a critical review of the plan so that if the grant application is rejected an improved version can be submitted for the next round.

\***Operations Director Report:** Staff collected emails from Earthday attendees. There are fewer outrigger tours scheduled than last year, but school programs are growing. NBC will not be conducting classes for YMCA which has declined to pay any fees. The Lands Pass issue will be heard at the June 23 State Parks Commission meeting in Bakersfield. The Advocacy Committee will draft a letter opposing the pass for the Upper Bay and see if there is a board member who can drive to Bakersfield to present NBC's position in person. The city will be urged to send a letter.

\***Education:** the suggestion to add a second naturalists' training class will be investigated. There was discussion as to the viability of taking over a class taught by Elizabeth Brown who is retiring.

\***Treasurer's report:** \$3,000 was approved (motion by Gardner, second by Zacherl) to fund an intern to act as Program Coordinator while Clarissa is on maternity leave.

**Approval of minutes** on motion by Stallcup, second by Zacherl.

**Current Business**

**\*Guidelines for providing NBC support to external entity**--Liz suggested deferring the discussion to next meeting. Frances requested a letter from NBC expressing concerns about the proposed football stadium at CdM High School. Motion by Cork, second by Flint for letter. Approved. After discussion, the letter will request that NBC be on the contact list for all public documents concerning the project.

**\*Anniversary Book:** Peter Fuhrer will put together a committee to help with the content/format of the book. There may be two--one for sale at the Muth, the other a coffee table version. Howard will set up a lunch with the Keatings to let them know their names will be on the donor wall.

**Other business:** announcement by Peter Bryant of Dick Newell presentation on predators.

**Closed Session:**

Motion by Gardner, second by Flint, to cancel the closed session.

Flint moved, Stallcup second to adjourn at 4:30.